



MARINE CORPS LEAGUE OUTER BANKS DETACHMENT 1264

Post Office Box 2332
Kitty Hawk, North Carolina 27949-2332
Phone: (252) 305-4768

21 September 2016
1100

From: Adjutant
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR SEPTEMBER 2016

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures
(b) Outer Banks Detachment Bylaws

Endl: (1) Proposed Budget for 2016-2017

1. In accordance with the references, a detachment general membership meeting was conducted on 13 September 2016 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. Members and guests in attendance were:

Ray Bowser, Regular Member
Craig T. Clark, Sergeant-at-Arms
Jorge L. Diaz, Paymaster
John J. Dozier, Regular Member
Frank D. Draper, Commandant
Daniel R. Hudson, Senior Vice-Commandant

Michael A. Keating, Junior Vice-Commandant
Russell E. Laney, Judge Advocate
Robert L Messinger, Regular Member
Dennis R. Thompson, Quartermaster
Robert J. Yanacek, Adjutant

3. The meeting commenced at 1900 with Sergeant-at-Arms Craig Clark securing the quarters, presenting the national color, leading those present in the Pledge of Allegiance, and declaring the meeting open for the transaction of official business.

4. Acting in the absence of our chaplain, Commandant Draper opened the meeting with a brief prayer.

5. Guest Speaker. None

6. New Members. None

7. Staff Reports

(a) Commandant. Commandant Draper reported that Judge Advocate Laney has been appointed to the Dare County Veteran's Advisory Board to fill the vacancy created by his resignation. Commandant Draper also reported the Albemarle Detachment in Hertford has disbanded and tuned in their charter. Commandant Draper added that he attempted to contact their detachment's commandant in order to offer an opportunity for any of their interested members to transfer to the Outer Banks Detachment, however his attempt proved unsuccessful.

(b) Senior Vice-Commandant. Senior Vice-Commandant had nothing to report, however he requested clarification as to whether contributions to our detachment were tax-deductible. Adjutant Yanacek responded indicating that as a 501(c)(4) organization, all donations to the Outer Banks Detachment are tax-deductible to the extent permitted by law. This status is derived from the Marine Corps League's group exemption letter which applies to the League, its Auxiliary, and subsidiary units.

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR SEPTEMBER 2016

(c) Junior Vice-Commandant. None

(d) Judge Advocate. Russ Laney reported that the Dare County Board of Commissioners has adopted a policy of veteran's preference for hiring of county employees. This policy is welcomed, but long overdue.

(e) Junior Past-Commandant. N/A

(f) Adjutant. None

(g) Chaplain. N/A

(h) Paymaster. Jorge Diaz provided a detailed report of the income and expenditures since our last meeting as well as the detachment's current account balance. No discrepancies were noted. Jorge also reported that the application for membership of Cory Lotspeich has been pending submission for a number of months and is awaiting Cory's attendance at one of our monthly meetings for the administration of the oath of membership. Adjutant Yanacek will contact Cory to advise him of this matter.

(i) Quartermaster. None

(j) Sergeant-at-Arms. None

(k) Toys for Tots Liaison. Due to the absence of Larry Czernik, who is currently in Virginia to complete the Toys for Tots certification process, Judge Advocate Laney provided Larry's report. There are many new and exciting things to report, including the addition of Sound Feet Shoes, Outer Banks Chrysler/Dodge/JEEP and the Outer Banks Bowling Center as new partners to our efforts. Russ reported that the Dare County Bike Run is scheduled to be held on Saturday, 24 September 2016. Toys donated to the Toys for Tots program as admission to this event will be collected at Longboards Island Grill in Kitty Hawk. Those members who are able to assist in this effort are asked to be at Longboards at 1200 that day. In addition, the Outer Banks Bowling Center is hosting a Toys for Tots Bowling Night on 17 October 2016 from 1900 to 2200. Those participating in that event will be able to bowl for a reduced rate that evening by donating a toy with a value of \$10 or more.

8. Old Business

(a) Awards Presentation. None

(b) Recruiting and Retention. Due to a recent change in reference (a) approved at the national convention, membership dues for all hands are now due. Those members whose current dues expire between 1 July and 31 December 2016 will be required to remit \$30 at this time in order to remain in good standing through 31 August 2017. Those members whose current dues expire on or after 1 January 2017 will be required to remit \$20 at this time in order to remain in good standing through 31 August 2017. This change was implemented to ease the administrative record-keeping burden at the national headquarters level so that all membership renewal notices will be sent in the future at the same time. No action on this matter will be taken at this time until our paymaster has reviewed our membership roster and determined which of these date-ranges that each member falls within.

(c) Grants and Donations. Adjutant Yanacek reported that he is currently recording his service hours for submission at the end of the month to the Walmart Voluntarism Always Pays program for the third quarter of 2016. Commandant Draper added that \$250 grant from this program was received during the early summer for Adjutant Yanacek's efforts during the second quarter of 2016.

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR SEPTEMBER 2016

(d) Sickbay. None

(e) Website and Marketing. None

(f) Social Activity. Adjutant Yanacek reported that on 6 September, three members and one guest attended the free breakfast social offered to veterans at the Jolly Roger restaurant in Kill Devil Hills. The next breakfast social will be on 4 October 2016 at 0900. All hands are invited and encouraged to attend.

(g) Detachment Picnic. Quartermaster Thompson expressed his disappointment in the lack of our annual picnic this past May and volunteered to head the planning effort this year. Commandant Draper accepted Dennis' offer and duly appointed him to head the effort for the upcoming year.

(h) Outer Banks Seafood Festival. Commandant Draper briefed the membership regarding the Outer Banks Seafood Festival that the detachment will be participating in on 15 October 2016. The event will take place at the Outer Banks Event Site at 6800 South Croatan Highway in Nags Head. The detachment will set up a booth the day prior to the event and will staff our booth from 1000 to 1800 the date of the event. All preliminary work on this event has been completed including our requirement provide evidence of general liability insurance coverage. Discussion was held regarding logistical matters involving the equipment that will be needed. Bob Messinger will bring the detachment's 10-foot by 10-sun shade to the October meeting, and the Sergeant-at-Arms ensure that it, the detachment's National and Marine Corps colors, our folding table and display supply box are loaded into Commandant Draper's vehicle following the conclusion of that meeting. In addition we will need to update our display plaque that lists the organizations to which we donate, and will solicit our membership to volunteer to staff our booth. Lastly, in order to make our display complete, Commandant Draper motioned to purchase a 3-foot by 5-foot Marine Corps banner from Island Flags in the amount of \$35.00 for use on the front of our display table. The motion was duly seconded, voted on and passed without dissent.

(i) Fall Belk Charity Sale. Commandant Draper inquired as to whether anyone has received any communication regarding the Fall Belk Charity Sale. Since no one has received any communication as of yet, Commandant Draper instructed Adjutant Yanacek to effect liaison with Belk and take appropriate action to set up dates and times that we may participate in this important fundraising event.

9. New Business

(a) Marine in Need. Commandant Draper noted that during our summer hiatus, Army Vietnam veteran Billy Brown passed-away as a result of cancer. In addition to his service to our country, Billy was a zealous advocate for veteran's issues and a long-serving member of the Dare County Veteran's Advisory Council. He will be greatly missed. In honor of his memory, the detachment presented a draft in the amount of \$200 to the Billy Brown Memorial Scholarship.

(b) Upcoming Events. Previously indicated above in paragraphs 7(k), 8(f) and 8(h).

(c) Eagle Scout Recognition Program. Bob Messinger reported that he was unable to present the Good Citizenship Award to a young man who recently attained the rank of Eagle Scout. Bob expressed his frustration at his inability to speak with anyone having cognizance over the scouting program in our area. Adjutant Yanacek added that he was not surprised by this, as this has been an ongoing issue since the detachment was established in 2006. Regardless of the reason, Bob will continue his efforts to promote this worthwhile program in our area.

(d) Reporting Requirements. Bob Messinger inquired as to whether the detachment has completed the required IRS Form 990-N (e-postcard) and the Participating Life Member (PLM) audit that is required by Marine Corps League National. The paymaster indicated that neither had been completed as of yet. The IRS Form 990-N was due on 30 June, and the PLM audit is due by 30 September. In order to get

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR SEPTEMBER 2016

these required reports completed, Commandant Draper, Paymaster Diaz, and Bob Messinger will be getting together on 22 September 2016 to complete them. Following completion, they will be submitted to the appropriate recipients.

(e) Detachment Proposed Budget for 2016-2017. At the request of Commandant Draper, Judge Advocate Laney prepared a proposed budget for the detachment for the 2016-2017 year over the summer. This proposed budget, attached at the enclosure, was presented to the membership at the meeting and briefed by line to those present. Of particular note was the proposed establishment of three (3) scholarships; one to each of the three high schools in Dare County. These scholarships are to be awarded to students who display the virtues of good citizenship rather than the traditional means of selecting the top academic students. It was also noted that the cash amounts and specific line items within the budget are subject to change as deemed necessary by the membership. Thoughtful discussion ensued over this proposal which concluded with a motion to adopt the budget as presented. The motion was seconded, voted on, and passed without dissent.

(f) Meeting Snacks and Refreshments. None

10. Commandant Draper, acting in the absence of our chaplain closed the meeting with a prayer.

11. The meeting concluded at 2002 with Sergeant-at-Arms Craig Clark retiring the national color and declaring the meeting closed until 11 October 2016, when we will reconvene for the transaction of official business.

Robert J. Yanacek

Robert J. Yanacek
Adjutant

MARINE CORPS LEAGUE

OUTER BANKS DETACHMENT

PROPOSED BUDGET FOR 2016-2017

Beginning Balance	\$5,357.34
Anticipated Income	
Walmart Foundation Grants	\$1,000.00
Seafood Festival	\$300.00
Belk Fall Fundraiser	\$750.00
Belk Spring Fundraiser	\$1,000.00
Walmart Toys for Tots Fundraiser	\$1,000.00
Dues	To be determined.
Total	\$4,050.00

Spending Plan

Toys for Tots	(\$1,000.00)	Sent immediately for inclusion on credit card.
Special Olympics	(\$500.00)	Presented at Special Olympics event in May.
Interfaith Community Outreach	(\$750.00)	To defray expenses used for veterans in need.
Blue Star Mothers	(\$250.00)	
Boy Scouts Awards	(\$250.00)	For Eagle Scouts.
Sergeant Mac Foundation	(\$100.00)	
U.S. Marine Corps Youth Foundation	(\$100.00)	
Scholarship (First Flight High School)	(\$500.00)	Citizenship scholarship.
Scholarship (Manteo High School)	(\$500.00)	Citizenship scholarship.
Scholarship (Cape Hatteras High School)	(\$500.00)	Citizenship scholarship.
Supplies	(\$250.00)	Flags, roses and other program supplies.
Administrative	(\$300.00)	Postage, paper, ink, website hosting and other administrative expenses.
Total	(\$5,000.00)	

Ending Balance	\$4,407.34
-----------------------	-------------------