



## MARINE CORPS LEAGUE OUTER BANKS DETACHMENT

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7 July 2018  
1100

From: Adjutant  
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR JUNE 2018

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures  
(b) Marine Corps League Outer Banks Detachment Bylaws

Encl: (1) Detachment Muster Roll for June 2018

1. In accordance with the references, a detachment general membership meeting was conducted on 12 June 2018 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. A roll-call of detachment members and staff members was conducted, with those in attendance at the meeting identified as "Present" in the remarks column at the enclosure.

3. The meeting commenced at 1902 with Sergeant-at-Arms Wartenbee securing the quarters, presenting the national colors, leading those present in the Pledge of Allegiance, and declaring the meeting open for the transaction of official business.

4. Chaplain Lawrenson opened the meeting with a brief prayer.

5. Guest Speakers. None.

6. New Members. No new members were present however one prospective member, Jimmie Beale, was present.

7. Staff Reports.

(a) Commandant. N/A

(b) Senior Vice-Commandant. N/A

(c) Junior Vice-Commandant. N/A

(d) Judge Advocate. None.

(e) Junior Past-Commandant. Frank Draper reported that there will be a veterans digital photography workshop on Saturday, 23 June 2018 from 1000 to 1600. This workshop is provided free of charge to all veterans, active duty and reserve military members and their family members courtesy of the Dare County Arts Council. Registration for this event is required. Further information and details, has been posted on the detachment's Facebook page by Adjutant Yanacek.

(f) Adjutant. Robert Yanacek reported that we have 46 members on the rolls at this time. Since our last meeting we have had no change to our membership total and our percentage of those who are current in their dues remains at 93.5-percent.

(g) Chaplain. None.

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(h) Paymaster. Jorge Diaz briefed his financial report, including a detailed list of all income and expenditures since our last meeting as well as the detachment's current account balance. Jorge's written financial report was examined, discussed, and accepted, with Adjutant Yanacek recommending that advertising and postage expenses be broken down into two separate line items.

(i) Quartermaster. Dennis Thompson reported that the detachment recently placed an order for polo shirts and jackets and that all sizes are currently in stock and available for purchase. Polo shirts are available at a cost of \$23 each, along with nylon jackets in the size of M to XL. Nylon jackets in sizes 2XL through 4XL are available at a cost of \$27.

(j) Sergeant-at-Arms. Mike Wartenbee reported that he will be attending the Department of North Carolina convention in Winston-Salem from 29 June through 1 July 2018. His hotel reservations have been made and he is looking forward to this event and the opportunity to represent our detachment.

## 8. Old Business

(a) Awards Presentation. None.

(b) Recruiting and Retention. Adjutant Yanacek reported that three members remain delinquent in their dues. All three have moved out of our area and will be dropped from the rolls in late-August and early-September unless their dues payment is received. In addition, we currently have two membership candidates who are seriously considering joining our ranks, one of whom is present at this evening's meeting.

(c) Grants and Donations. Adjutant Yanacek reported that he is still currently accumulating and recording his hours of volunteer service creditable towards the Walmart Foundation "Volunteerism Always Pays" grant for the second quarter of the fiscal year. He expects to complete the minimum number of hours of volunteer service sometime during the middle of the month and will submit the grant request at that time.

(d) Sickbay. None.

(e) Marine in Need. None.

(f) Website and Marketing. Adjutant Yanacek reported that our website and Facebook pages are up-to-date, including photographs and news about recent events. Our Facebook page continues to receive specific attention and has increased from 444 to 475 followers since our May meeting. Emphasis on our Facebook page will continue as social media exposure is an excellent vehicle in making the general public aware of our organization and its activities, and attracting younger potential members. Paymaster Diaz added that Facebook has now added the ability for non-profits to solicit and collect donations on the organizations Facebook page. He will be examining this ability in the near future to determine specific details.

(g) Social Activity. Adjutant Yanacek reported that on 5 June, six members and two guests met for the free breakfast social offered to veterans at the Jolly Roger restaurant in Kill Devil Hills. He added that everyone in attendance enjoyed both the food and company. Next month's breakfast social will be on 3 July 2018 at 0900. All hands are invited and encouraged to attend.

(h) Administration. Adjutant Yanacek reported that he prepared and submitted the detachment's quarterly report to the Department of North Carolina on 29 May 2018.

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(i) Correspondence. Paymaster Diaz received inquiry from the Internal Revenue Service regarding the recent submission of our form 990-EZ for 2017. The inquiry simply requested that we verify that we have submitted a form 990-N for the previous year as they had no record of a form 990-EZ being submitted for 2016. Adjutant Yanacek replied to their inquiry by mail, including a copy of our 2016 form 990-N.

(j) Adopt-A-Beach Cleanup. Adjutant Yanacek reported that construction work at our designated access on West Third Street is nearly completed and that we should be able to commence our cleanup operations sometime in July. He will provide an update at next month's meeting along with a schedule of dates for our cleanup activities.

(k) Youth Baseball Sponsorship. Adjutant Yanacek reported that he has not received any notification as to when the 13 to 15 year old league will begin play. He will be contacting the Outer Banks Baseball League and will advise our membership as soon as he receives a response so we may attend and show support for our team.

(l) Armed Forces Day. Adjutant Yanacek reported that the Marine Corps Rose distribution event on Armed Forces Day, 19 May 2018 at the Kitty Hawk Walmart store was canceled. The cancellation was prompted by only three member volunteering to assist in this effort as well as the adjutant's inability to attend due to a case of walking pneumonia the date of the event. Judge Advocate Laney suggested that perhaps the lack of participation was due simply to the timing of the event and that we may want to consider similar events around more traditional days such as the weekends before Memorial and Veterans day as these seem to prompt a more generous response to veterans from the public.

(m) Spring Belk Charity Sale. Adjutant Yanacek reported that we received our share of the ticket sale proceeds for the day of the Charity Sale in the amount of \$152. These funds have been turned over to Paymaster Diaz and deposited. With this final deposit, the detachment raised a total of \$1,420 as a result of the 2018 Spring Belk Charity Sale.

(n) Citizen Scholarship Program. Adjutant Yanacek reported that Commandant Hudson presented a 2018 Citizen Scholarship to Savannah Scarborough, a graduating senior at Cape Hatteras Secondary School. The presentation was made by Commandant Hudson at the school's awards ceremony at 1800 on 30 May 2018. Commandant Hudson ensured that a photograph of the presentation was taken and it has been posted on both our website and Facebook page.

(o) Memorial Day Observances. Judge Advocate Laney reported that he attended a number of Memorial Day services on 28 May 2018. A listing of locations and times for these services he attended are as follows:

<u>Location</u>	<u>Time</u>
Southern Shores Cemetery	0900
Austin Cemetery	1000
Nags Head Town Hall	1100
Dare County Veterans Memorial	1100
Kill Devil Hills Veterans Park	1230

## 9. New Business

(a) Change of July Meeting Date. Adjutant Yanacek reminded all-hands that our July meeting will be held the third Tuesday in July as the Town of Southern Shores required our meeting facility the second Tuesday. This change was published at our meeting in December 2017. Accordingly, next month's

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meeting will be held on Tuesday, 17 July 2018 from 1900 to 2000.

(b) Annual Dues Notices. Adjutant Yanacek wanted to remind all non-lifetime members that annual membership dues must be paid not later than 31 August 2018. Dues may be paid at any time before that date, and doing so would certainly assist our paymaster. Discussion was held as to the method to be used to notify our membership, with Judge Advocate Laney recommending an initial e-mail or text notification in order to reduce postage expenses. Should no response be received, a written renewal notice will be mailed. Sergeant-at-Arms Wartenbee also recommended that we remind our members that they may now pay their annual dues via credit or debit card. Adjutant Yanacek will begin the notification process during the month of July.

(c) Independence Day Parade. Judge Advocate Laney reported that there will be an Independence Day parade in Duck on 4 July at 0900. Anyone interested in riding in a convertible for this event should contact him for further information.

10. Chaplain Lawrenson closed the meeting with a prayer.

11. The meeting concluded at 1951 with Sergeant-at-Arms Wartenbee retiring the national colors and declaring the meeting closed until 17 July 2018, when the detachment's membership will reconvene for the transaction of official business.

*Robert J. Yanacek*

Robert J. Yanacek  
Adjutant

DISTRIBUTION: A

## DETACHMENT MUSTER ROLL FOR JUNE 2018

<b>Line</b>	<b>Name</b>	<b>Staff Billet</b>	<b>Remarks</b>
1.	Anderson, Stephen E.		
2.	Bowser, Oyoma R.	Junior Vice-Commandant	
3.	Boyce Sr., Ronald A.		
4.	Clark, Craig T.		
5.	Diaz, Jorge L.	Paymaster	Present
6.	Dozier, Clare		
7.	Dozier, John J.		
8.	Draper, Frank D.	Junior Past-Commandant	Present
9.	Faircloth, Steven E.		
10.	Fearing Jr., Zenas E.		
11.	Felder, Gary L.		
12.	Figura, John P.		
13.	Gibson, Ron G.		
14.	Gillis, Steven		
15.	Gregory, Timothy G.		
16.	Hannon, W. Scott		
17.	Hudson, Daniel R.	Commandant	
18.	Hunley, Thomas M.		
19.	Hurley, Thomas F.		
20.	Keating, Michael A.	Senior Vice-Commandant	
21.	Laney, Russell E.	Judge Advocate	Present
22.	Lawrenson, Richard	Chaplain	Present
23.	Lotspeich, Cory B.		
24.	Mason, Ronald L.		
25.	McGrath, Kevin J.		
26.	Messinger Sr., Robert L.		
27.	Monroe, James S.		
28.	O'Brien, William W.		
29.	Owens, James W.		
30.	Patrick, Joseph J.		
31.	Patrick, Susan S.		

**ENCLOSURE (1)**

## DETACHMENT MUSTER ROLL FOR JUNE 2018

<b>Line</b>	<b>Name</b>	<b>Staff Billet</b>	<b>Remarks</b>
32.	Pedersen, Martha E.		
33.	Riley III, Edward W.		
34.	Romano, Frederick R.		
35.	Russano, Frank G.		
36.	Scarborough, Christopher L.		
37.	Spivey, Elvin L.		
38.	Straub, Charles G.		
39.	Strauss, John O.		
40.	Sulik, Richard		
41.	Sulik, Shirley J.		
42.	Thompson, Dennis R.	Quartermaster	Present
43.	Thompson, Stephen D.		
44.	Walker, Carlos E.		
45.	Wartenbee, Michael W.	Sergeant-at-Arms	Present
46.	Yanacek, Robert J.	Adjutant	Present
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