



## MARINE CORPS LEAGUE OUTER BANKS DETACHMENT

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Phone: 252-305-4768

24 August 2018  
1100

From: Adjutant  
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR AUGUST 2018

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures  
(b) Marine Corps League Outer Banks Detachment Bylaws

Encl: (1) Detachment Muster Roll for August 2018  
(2) Detachment Operational Calendar  
(3) 2108 Summer Belk Charity Sale

1. In accordance with the references, the detachment assembled for a general membership meeting on 14 August 2018 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. A roll-call of detachment members and staff members was conducted, with those in attendance at the meeting identified as "Present" in the remarks column at enclosure (1).

3. The meeting commenced at 1900. As the quorum prescribed in reference (b) was not met, formalities were dispensed and only information was passed to those present.

4. Guest Speakers. None.

5. New Members. None.

6. Staff Reports.

(a) Commandant. None.

(b) Senior Vice-Commandant. N/A

(c) Junior Vice-Commandant. N/A

(d) Judge Advocate. Russ Laney reported that on 27 August, the state's insurance commissioner will be at a meeting at the Baum Center in Kill Devil Hills to provide information about Medicare and available cost savings health programs. The meeting will begin at 1000 and will last about one and a half hours. Following that meeting, there will be a Medicare 101 class that will be given from 1200 to 1400. In addition, on 7 September there will be a meeting, also at the Baum Center, covering the various Tricare plans. This meeting is scheduled from 1300 to 1500. Anyone interested in either event is welcome to attend, however registration is required. Those interested should register by contacting Emily Gould at 252-475-5638.

(e) Junior Past-Commandant. N/A

(f) Adjutant. Robert Yanacek reported that we have 48 members on the rolls at this time. Since our last meeting we have added no new members and the percentage of those who are current in their dues remains at 93.8-percent.

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(g) Chaplain. None.

(h) Paymaster. Jorge Diaz briefed his financial report, including a detailed list of all income and expenditures since our last meeting as well as the detachment's current account balance. Jorge's written financial report was examined, discussed, and accepted.

(i) Quartermaster. Dennis Thompson reported that the detachment has most sizes of polo shirts and jackets currently in stock and available for purchase. Polo shirts are available at a cost of \$23 each, along with nylon jackets in the size of M to XL. Nylon jackets in sizes 2XL through 4XL are available at a cost of \$27.

(j) Sergeant-at-Arms. N/A

## 7. Old Business

(a) Awards Presentation. Adjutant Yanacek reported that a Certificate of Appreciation was awarded by Commandant Hudson to local resident, Mike Manning, at our Leatherneck Breakfast social event at the Jolly Roger on 7 August 2018. Mister Manning received this certificate in recognition of his efforts to return a lost identification tag that he found on the Outer Banks to its Marine veteran owner. Photographs of the presentation were taken by the adjutant and subsequently posted on both our website and Facebook page. In addition, Adjutant Yanacek also submitted a press release with an accompanying photograph to our two local newspapers, *The Outer Banks Sentinel* and *The Coastland Times*.

(b) Recruiting and Retention. Adjutant Yanacek reported that three members remain delinquent in their dues. All three have moved out of our area and will be dropped from the rolls in late-August and early-September unless their dues payment is received.

(c) Grants and Donations. Paymaster Diaz reported that he received and deposited the Walmart Foundation "Volunteerism Always Pays" grant for the second quarter of the fiscal year.

(d) Sickbay. Adjutant Yanacek reported that he and Paymaster Diaz visited member John Dozier and his wife, Betty, today at Spring Arbor. The visit lasted about an hour and John was happy to see us, despite the fact that he was sore from sitting too much. In addition to this visit member Frank Russano also visited John and Betty the previous week.

(e) Marine in Need. None.

(f) Website and Marketing. Adjutant Yanacek reported that our website and Facebook pages are up-to-date, including photographs and news about recent events. Our Facebook page continues to be received quite well by the public and the number of those who follow our page has increased from 497 to 556 followers since last month's meeting.

(g) Social Activity. Adjutant Yanacek reported that on 7 August, nine members and three guests met for the free breakfast social offered to veterans at the Jolly Roger restaurant in Kill Devil Hills. He added that everyone in attendance enjoyed both the food and company. Next month's breakfast social will be on 4 September 2018 at 0900. All hands are invited and encouraged to attend.

(h) Administration. Adjutant Yanacek provided Commandant Hudson and Paymaster Diaz with a copy of the Permanent Life Member (PLM) audit. This audit will need to be completed and submitted to the Department of North Carolina (DoNC) paymaster no later than 30 September 2018. This audit is required to be signed by both the detachment commandant and paymaster. In addition, Adjutant

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Yanacek reported that the DoNC Quarterly Report is also due at the end of the month. Most of this report is already completed, and he will ensure it is submitted as required.

(i) Correspondence. Paymaster Diaz reported that he received a letter of thanks from the Women Marines Association for our donation that was made a number of months ago for the Opah May Johnson grave Marker. Adjutant Yanacek will ensure that the letter is added to our website.

(j) Adopt-A-Beach Cleanup. Adjutant Yanacek reported our cleanup activities at the West Third Public Estuarine Access will resume on Tuesday, 18 September 2018 at 1000. Any member available to assist is encouraged to participate in this community service effort.

(k) Calendar of Upcoming Events. A calendar of upcoming events for this and for the three following three months is provided at enclosure (2).

(l) Annual Dues Notices. Adjutant Yanacek reported that annual dues renewal notices were e-mailed to the required members on 7 August 2018. Thus far, 11 of our 41 dues-paying members have paid (26.8-percent). Commandant Hudson inquired as to whether a plan was in place to follow-up should members not respond in the near future. Adjutant Yanacek replied that those members who fail to respond by the last week in August will receive a letter, via the U.S. Postal Service, asking them to renew their membership. Included with the letter will be a self-addressed stamped envelope for their convenience.

(m) Summer Belk Charity Sale. Commandant Hudson reported that thus far we have performed three of the five ticket sale events and raised a total of \$482. With two ticket sales events remaining, Adjutant Yanacek estimated that, based on historical data, we will net a total of approximately \$700 from this cycle. Commandant Hudson expressed his thanks to the eight members who have participated—especially in light of the fact that this event was unplanned and put together on very short notice. The schedule for this event, displaying the remaining days and those who have volunteered to assist, is provided at enclosure (3).

(n) Detachment Picnic. Quartermaster Thompson inquired as to any update concerning the detachment picnic. Unfortunately, due to the high operational tempo, Adjutant Yanacek reported that he has made no progress on this issue.

## 8. New Business

(a) Outer Banks September Eleventh Commemoration Ceremony. Judge Advocate Laney reported that the fourth annual ceremony commemorating the terrorist attacks on 11 September 2001 will be held at the Nags Head municipal complex on 11 September 2018 at 1730. The event is being sponsored by our local Veterans of Foreign War post and all members are invited to attend. At the recommendation of Judge Advocate Laney, Commandant Hudson authorized, per reference (b), a donation in the amount of \$150 to our local Veterans of Foreign War post to assist in defraying their expenses in hosting this event.

9. The meeting concluded at 1950 without ceremony until 11 September 2018, when the detachment's membership will reconvene for the transaction of official business.

*Robert J. Yanacek*

Robert J. Yanacek  
Adjutant

DISTRIBUTION: A

## DETACHMENT MUSTER ROLL FOR AUGUST 2018

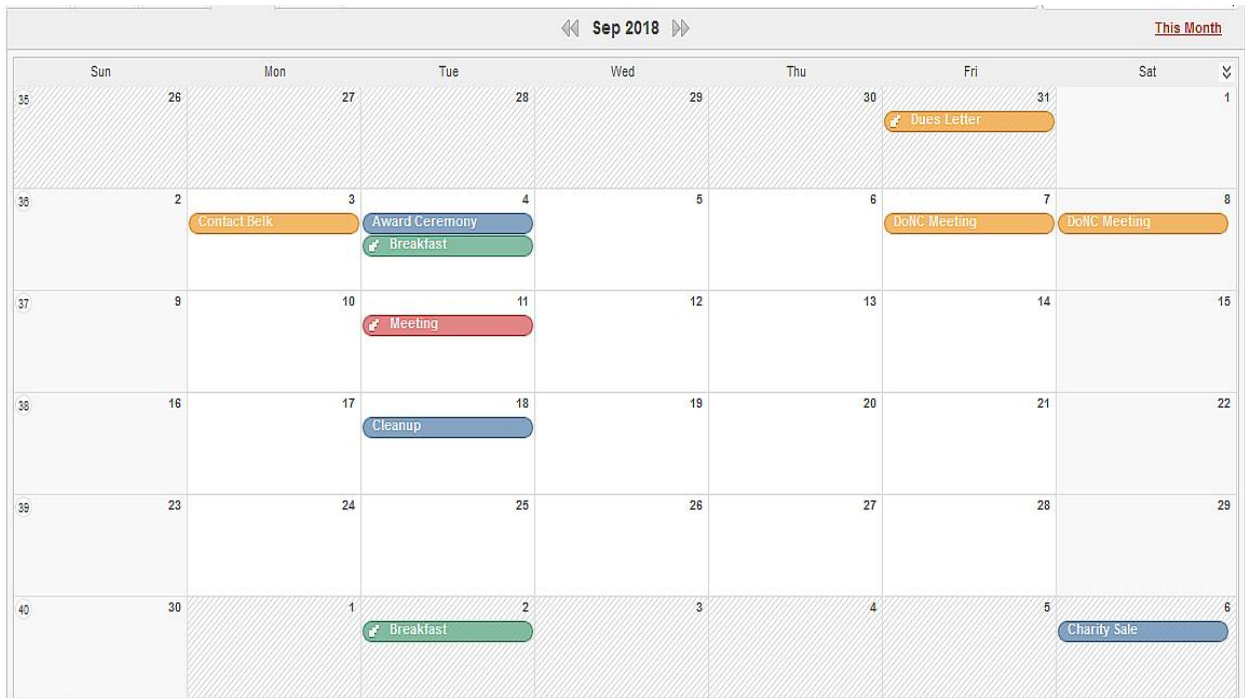
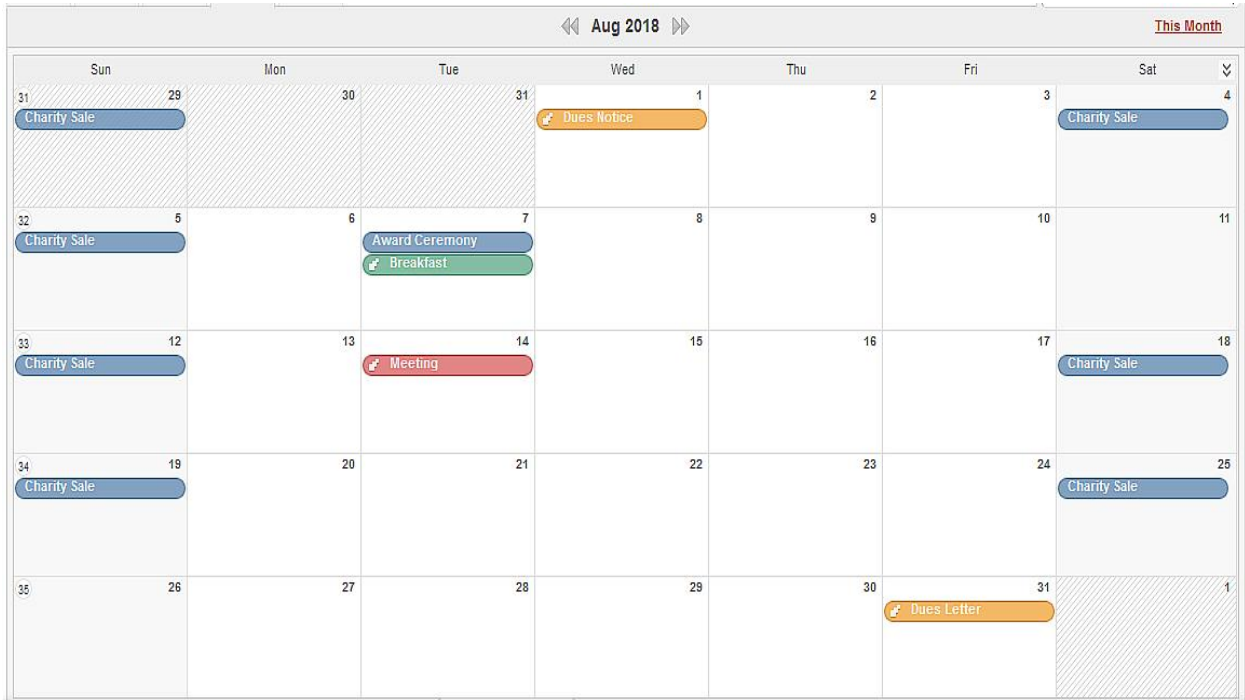
<b>Line</b>	<b>Name</b>	<b>Staff Billet</b>	<b>Remarks</b>
1.	Anderson, Stephen E.		
2.	Bailey, James S.		
3.	Beale Jr., James R.		
4.	Bowser, Oyoma R.	Junior Vice-Commandant	
5.	Boyce Sr., Ronald A.		
6.	Clark, Craig T.		
7.	Diaz, Jorge L.	Paymaster	Present
8.	Dozier, Clare		
9.	Dozier, John J.		
10.	Draper, Frank D.	Junior Past-Commandant	
11.	Faircloth, Steven E.		
12.	Fearing Jr., Zenas E.		
13.	Felder, Gary L.		
14.	Figura, John P.		
15.	Gibson, Ron G.		
16.	Gillis, Steven		
17.	Gregory, Timothy G.		
18.	Hannon, W. Scott		
19.	Hudson, Daniel R.	Commandant	Present
20.	Hunley, Thomas M.		
21.	Hurley, Thomas F.		
22.	Keating, Michael A.	Senior Vice-Commandant	
23.	Laney, Russell E.	Judge Advocate	Present
24.	Lawrenson, Richard	Chaplain	Present
25.	Lotspeich, Cory B.		
26.	Mason, Ronald L.		
27.	McGrath, Kevin J.		
28.	Messinger Sr., Robert L.		
29.	Monroe, James S.		
30.	O'Brien, William W.		
31.	Owens, James W.		

**ENCLOSURE (1)**

## DETACHMENT MUSTER ROLL FOR AUGUST 2018

<b>Line</b>	<b>Name</b>	<b>Staff Billet</b>	<b>Remarks</b>
32.	Patrick, Joseph J.		
33.	Patrick, Susan S.		
34.	Pedersen, Martha E.		
35.	Riley III, Edward W.		
36.	Romano, Frederick R.		
37.	Russano, Frank G.		
38.	Scarborough, Christopher L.		
39.	Spivey, Elvin L.		
40.	Straub, Charles G.		
41.	Strauss, John O.		
42.	Sulik, Richard		
43.	Sulik, Shirley J.		
44.	Thompson, Dennis R.	Quartermaster	Present
45.	Thompson, Stephen D.		
46.	Walker, Carlos E.		
47.	Wartenbee, Michael W.	Sergeant-at-Arms	
48.	Yanacek, Robert J.	Adjutant	Present
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# DETACHMENT OPERATIONAL CALENDAR



Details, times, and locations for each event may be viewed online at: <http://obxmarines.org/meetings#calendar>

**ENCLOSURE (2)**

# DETACHMENT OPERATIONAL CALENDAR

◀ Oct 2018 ▶							This Month
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
40 30		1 Breakfast	2	3	4	5 Charity Sale	
41 Charity Sale	7	8 Meeting	9	10	11	12 Charity Sale	
42 Charity Sale	14	15	16	17	18	19 Seafood Festival	
43 Charity Sale	21	22	23	24	25	26 Charity Sale	
44 Charity Sale	28	29	30	31	1	2 Charity Sale	

◀ Nov 2018 ▶							This Month
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
44 Charity Sale	28	29	30	31	1	2 Charity Sale	
45 Charity Sale	4	5	6 Breakfast	7	8	9 Charity Sale	
46 Veterans Day	11	12 Meeting	13	14	15	16 Toys for Tots	
47 Toys for Tots	18	19 Cleanup	20	21	22	23	
48	25	26	27	28	29	30 Toys for Tots Parade	

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## 2018 SUMMER BELK CHARITY SALE

<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Volunteers</b>				
Saturday	28 July 2018	1200-1400	Robert Yanacek	Dennis Thompson			
Sunday	29 July 2018	1400-1600	Dan Hudson	Mike Watrenbee			
Saturday	4 August 2018	1200-1400	Robert Yanacek	Dennis Thompson	Frank Draper	Mike Keating	
Sunday	5 August 2018	1400-1600	Jorge Diaz	Mike Watrenbee			
Sunday	12 August 2018	1400-1600	Jorge Diaz	Rick Lawrenson			
Saturday	18 August 2018	1200-1400	Robert Yanacek	Dennis Thompson			
Sunday	19 August 2018	1400-1600	Dan Hudson	Mike Watrenbee	Robert Yanacek		
Saturday	25 August 2018	0600-0800	Robert Yanacek	Dennis Thompson			
		0800-1000	Robert Yanacek	Dennis Thompson	Mike Keating		