



MARINE CORPS LEAGUE OUTER BANKS DETACHMENT 1264

Post Office Box 2332
Kitty Hawk, North Carolina 27949-2332
Phone: (252) 305-4768

20 November 2016
1100

From: Adjutant
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR NOVEMBER 2016

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures
(b) Outer Banks Detachment Bylaws

Encl: (1) 2016 Toys for Tots Walmart Schedule

1. In accordance with the references, a detachment general membership meeting was conducted on 15 November 2016 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. Members and guests in attendance were:

Craig T. Clark, Sergeant-at-Arms
Jim Conners, Guest
Lawrence C. Czernik, Toys for Tots Liaison
Jorge L. Diaz, Paymaster
John J. Dozier, Regular Member
Frank D. Draper, Commandant *See Paragraph 9(d)

Timothy G. Gregory, Junior Past-Commandant
Thomas M. Hunley, Regular Member
Michael A. Keating, Junior Vice Commandant
Dennis R. Thompson, Quartermaster *See Paragraph 9(d)
Robert J. Yanacek, Adjutant

3. The meeting commenced at 1902 with Sergeant-at-Arms Craig Clark securing the quarters, presenting the national color, leading those present in the Pledge of Allegiance, and declaring the meeting open for the transaction of official business.

4. Acting in the absence of Chaplain Lawrenson, Larry Czernik opened the meeting with a brief prayer including a petition for Quartermaster Thompson's safety and recovery.

5. Guest Speaker. None

6. New Members. One new member, Tom Hunley, joined our detachment on 30 October 2016. Tom is a Vietnam veteran who recently moved to our area from Virginia and learned about the Outer Banks Detachment at one of our recent fundraising events at Belk. We welcome Tom to our ranks and look forward to his participation in our organization.

8. Staff Reports

(a) Commandant. None

(b) Senior Vice-Commandant. None

(c) Junior Vice-Commandant. None

(d) Judge Advocate. None

(e) Junior Past-Commandant. None

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(f) Adjutant. None

(g) Chaplain. None

(h) Paymaster. Jorge Diaz provided a detailed report of the income and expenditures since our last meeting as well as the detachment's current account balance. His report was examined and no discrepancies were noted. Jorge also noted that the detachment's annual audit will need to be completed sometime before the end of December. Jorge, Senior Vice-Commandant Hudson, and Judge Advocate Laney will be establishing a date to meet and complete the required audit.

(i) Quartermaster. None

(i) Sergeant-at-Arms. None

(k) Toys for Tots Liaison. Larry Czernik reported that the 2016 Toys for Tots program is well underway and that the response so far from the community has been an overwhelming success. This year's events began in September with the first annual Dare County Motorcycle Toy Run followed in mid-October with a Bowling for Tots event at the Outer Banks Bowling Center. In addition to these efforts, a "Guns, Hoses, and Band-Aids" competition is now underway between various local police, fire, and emergency medical service departments to see who can collect more toys for our Toys for Tots program. Future planned events include: a Dare County EMS "Stuff the Ambulance" toy collection event at the Kitty Hawk Walmart and the Kill Devil Hills Kmart on Friday, 25 November 2016 from 0530 to 1400; a toy shopping event at the Kitty Hawk Walmart by the Buxton baseball team on Saturday, 3 December 2016 from 0930 to 1030; a toy collection event at Outer Banks Chevrolet in Kitty Hawk being sponsored by radio station 95.3-FM on Monday, 12 December 2016, and; a Bowling for Tots event at the Outer Banks Bowling Center on Monday, 12 December 2016 from 1800 to 2200. For the latter event, those participating will be permitted to bowl at a reduced rate of \$2.25 per game with a toy donation valued at \$10 or more. In concluding his report, Larry asked for assistance in transporting the toys he has accumulated thus far to the distribution center in Manteo. Prospective-member Jim Conners indicated that he would be willing to assist with that task.

9. Old Business

(a) Awards Presentation. None

(b) Recruiting and Retention. Adjutant Yanacek reported that we currently have 36 members on the rolls at this time, but that a number of members are currently delinquent in the payment of their membership dues. Paymaster Diaz commented that those needing to bring their dues up to date will be contacted individually to maintain their privacy and encourage them to remain active members of the detachment. In addition, Adjutant Yanacek reported that we are currently working two new membership candidates, Greg Sloan and Stephen Anderson, who expressed interest in joining our detachment at the Seafood Festival on 15 October 2016. Lastly, a prospective-member, Jim Conners, attended our meeting at the recommendation of Commandant Draper. Jim was introduced to those present and has indicated that he will be completing a membership application to join our ranks.

(c) Grants and Donations. Paymaster Diaz reported receiving and depositing a check from the Walmart Foundation in the amount of \$250 for Adjutant Yanacek's participation in the Walmart Voluntarism Always Pays program for the third quarter of 2016. Adding to that report, Adjutant Yanacek reported that he is currently documenting his hours of volunteer service and expects to submit for an additional \$250 grant from the Walmart Foundation for the fourth quarter sometime before mid-December.

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(d) Sickbay. Just prior to the commencement of the meeting, Quartermaster Thompson fell in the parking lot and was taken to the Outer Banks Hospital Emergency Room via a Dare County Emergency Medical Service ambulance, accompanied by Commandant Draper. While at the meeting, Commandant Draper telephoned Adjutant Yanacek from the emergency room to report that Dennis was undergoing a radiological examination at this time, but that the preliminary diagnosis was that he suffered only a small abrasion to his head. Following the meeting, Adjutant Yanacek will be joining Commandant Draper at the emergency room and will notify those at the meeting as to Dennis' condition and status.

(e) Website and Marketing. None

(f) Social Activity. Adjutant Yanacek reported that on 1 November, five members and one guest attended the free breakfast social offered to veterans at the Jolly Roger restaurant in Kill Devil Hills. Robert added that everyone in attendance enjoyed both the food and company. Next month's breakfast social will be on 6 December 2016 at 0900. All hands are invited and encouraged to attend.

(g) Toys for Tots Solicitation Schedule. A Toys for Tots solicitation schedule at the Kitty Hawk Walmart has been established and e-mailed to the membership, asking for their support in this important program. Over the next five weeks, detachment members will be at Walmart a total of six times on Saturdays and Sunday for two-hour increments each day. All members are encouraged to consider assisting us in this worthwhile effort for at least one two-hour shift. An up-to-date copy of this schedule is provided at the enclosure.

(h) Spring Belk Charity Sale. Adjutant Yanacek reported that the Fall Belk Charity Sale was completed on Saturday, 5 November 2016, and that our efforts exceeded our budgeted projection by over \$100. The detachment raised a total of \$869 from this event, with an additional undetermined amount that will be received within the next few months from our fair-share of ticket sales on the day of the event. Since 2011, the detachment has raised over \$11,350 from this event.

10. New Business

(a) Marine in Need. None

(b) Local Organizations Requesting Assistance. Larry Czernik reported that he received a request via Chaplain Lawrenson from the Sergeant Earl Murray Heroes Foundation for assistance with their "Shop-with-a-Cop" Christmas program. In 2014 and 2015 the detachment donated \$250 and \$500 respectively and once again voted this evening to support this worthwhile local program in the amount of \$500. In addition to this program, Paymaster Diaz reported that the Beach Food Pantry was also in need of assistance during the holiday season. Jorge suggested that we could perhaps donate \$500 to the Beach Food Pantry, but that this request could be tabled for further discussion at our December meeting in light of our commandant's unanticipated absence.

(c) 2016 Donations Awarded. Donations per our approved annual budget and as authorized in paragraph 10(b) to the following organizations are as follows:

U.S. Marines Youth Foundation Tree of Lights	\$60
Sergeant Mac Foundation National Wreath Project	\$100
Blue Star Mothers of America – Outer Banks Branch	\$250
Sergeant Earl Murray Heroes Foundation	\$500

Following the meeting, Paymaster Diaz will prepare these four drafts in the amounts authorized above and mail them to these organizations in the addressed envelopes provided by Adjutant Yanacek.

11. Acting-Chaplain Czernik closed the meeting with a prayer.

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12. The meeting concluded at 1955 with Sergeant-at-Arms Craig Clark retiring the national color and declaring the meeting closed until 13 December 2016, when we will reconvene for the transaction of official business.

Robert J. Yanacek

Robert J. Yanacek
Adjutant

2016 TOYS FOR TOTS WALMART SCHEDULE

Day	Date	Time	Volunteer			
			1	2	3	4
Saturday	19 November 2016	1200-1400	Jorge Diaz	Larry Czernik	Frank Draper	Russ Laney
Sunday	20 November 2016	1300-1500	Robert Yanacek	Dennis Thompson	Frank Draper	Mike Keating
Saturday	3 December 2016	1200-1400	Ed Holton	Bill O'Brien	Larry Czernik	
Sunday	4 December 2016	1300-1500	Robert Yanacek	Dennis Thompson	Frank Draper	Mike Keating
Saturday	10 December 2016	1200-1400	Larry Czernik	Tom Hunley	Craig Clark	
Sunday	11 December 2016	1300-1500	Robert Yanacek	Dennis Thompson	Mike Keating	Craig Clark