



## MARINE CORPS LEAGUE OUTER BANKS DETACHMENT

Post Office Box 2332  
Kitty Hawk, North Carolina 27949-2332  
Phone: 252-305-4768

5 June 2018  
1100

From: Adjutant  
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR MAY 2018

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures  
(b) Marine Corps League Outer Banks Detachment Bylaws

Encl: (1) Detachment Muster Roll for May 2018  
(2) Walmart Armed Forces Rose Distribution Event

1. In accordance with the references, a detachment general membership meeting was conducted on 15 May 2018 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. A roll-call of detachment members and staff members was conducted, with those in attendance at the meeting identified as "Present" in the remarks column at enclosure (1). In addition to those present, one prospective member, Robert Laskowski, was also present.

3. The meeting commenced at 1900 with Sergeant-at-Arms Wartenbee securing the quarters, presenting the national colors, leading those present in the Pledge of Allegiance, and declaring the meeting open for the transaction of official business.

4. In the absence of our chaplain, Paymaster Diaz opened the meeting with a brief prayer.

5. Guest Speakers. None.

6. New Members. No new members were present however one prospective member, Robert Laskowski, was present.

7. Staff Reports.

(a) Commandant. None.

(b) Senior Vice-Commandant. N/A

(c) Junior Vice-Commandant. N/A

(d) Judge Advocate. Russ Laney reported that the Dare County Veteran's Advisory Council (DCVAC) will be losing two of its members in the near future. One of those members, Carl Reiber, who is also commander of the local VFW post, will be moving out of state. In addition, Russ has been appointed by the DCVAC as the liaison to the county's "Saving Lives Task Force" which is tasked with addressing local substance abuse issues. Russ will also be attending the Outer Banks Shred Fest on Saturday 19 May at the Outer Banks event site. Proceeds from this event will benefit local veterans and special needs communities.

(e) Junior Past-Commandant. None.

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(f) Adjutant. Robert Yanacek reported that we have 46 members on the rolls at this time. Since our last meeting we have had no change to our membership total and our percentage of those who are current in their dues remains at 93.5-percent.

(g) Chaplain. N/A

(h) Paymaster. Jorge Diaz briefed his financial report, including a detailed list of all income and expenditures since our last meeting as well as the detachment's current account balance. Jorge's written financial report was examined, discussed, and accepted with no discrepancies noted.

(i) Quartermaster. Dennis Thompson reported that the detachment recently placed an order for polo shirts and jackets and that all sizes are currently in stock and available for purchase. Polo shirts are available at a cost of \$23 each, along with nylon jackets in the size of M to XL. Nylon jackets in sizes 2XL through 4XL are available at a cost of \$27.

(j) Sergeant-at-Arms. Mike Wartenbee reported that he will be attending the Department of North Carolina quarterly meeting that will be held in Winston-Salem from 29 June to 1 July 2018. His hotel reservations have already been made and he is looking forward to this event and the opportunity to represent our detachment.

## 8. Old Business

(a) Awards Presentation. Commandant Hudson presented Junior Past-Commandant Draper with a handsome plaque and the Detachment-level Commandant Medal in appreciation of his service to our detachment as its commandant from January 2016 to January 2018. Following this presentation Commandant displayed a Certificate of Appreciation that he will be presenting to Pat Riley to recognize the service he performed as detachment commandant in 2013.

(b) Recruiting and Retention. Adjutant Yanacek reported that three members remain delinquent in their dues. All three have moved out of our area and will be dropped from the rolls in late-August and early-September unless their dues payment is received. In addition, we currently have two membership candidates who are seriously considering joining our ranks.

(c) Grants and Donations. Adjutant Yanacek reported that he is currently recording his hours of volunteer service creditable towards the Walmart Foundation "Volunteerism Always Pays" grant for the second quarter of the fiscal year. Although he has not yet attained the requisite minimum of 25 service hours, he anticipates to have sufficient hours to submit this grant request sometime during June. Adjutant Yanacek also reported that he spoke with the Walmart Foundation concerning the issue of not permitting 501(c)4 organizations such as ours to apply for their community service grant program. Although this concern was not resolved by his conversation, he was able to obtain an e-mail address of an upper-level decision maker at the Walmart Foundation to contact concerning this issue. Although not overly-optimistic as to the outcome, he will prepare and submit a written request for consideration with supporting documentation in the near future.

(d) Sickbay. Adjutant Yanacek reported that John Dozier had surgery to repair a hernia on 7 May and is currently recovering. In speaking to John, Adjutant Yanacek learned that he has a follow-up appointment later this month. John also expressed his thanks for receiving a get-well card that was sent to him by Commandant Hudson on behalf of the membership.

(e) Marine in Need. None.

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(f) Website and Marketing. Adjutant Yanacek reported that our website and Facebook pages are up-to-date, including photographs and news about recent events. Our Facebook page continues to receive specific attention and has increased from 305 to 444 followers since our April meeting. Emphasis on our Facebook page will continue as social media exposure is an excellent vehicle in making the general public aware of our organization and its activities, and attracting younger potential members.

(g) Social Activity. Adjutant Yanacek reported that on 1 May, six members and one guest met for the free breakfast social offered to veterans at the Jolly Roger restaurant in Kill Devil Hills. He added that everyone in attendance enjoyed both the food and company. Next month's breakfast social will be on 5 June 2018 at 0900. All hands are invited and encouraged to attend.

(h) Administration. Adjutant Yanacek reported that he received and examined the latest membership roster provided by the national headquarters. His examination revealed minor administrative errors for six of our members. These errors were duly reported and corrected via a phone conversation between Adjutant Yanacek and the national headquarters staff.

(i) Correspondence. None.

(j) Adopt-a-Beach Cleanup. Adjutant Yanacek reported that he visited our designated access on West Third Street earlier today and was pleased to see that the ongoing construction is nearly completed. Although cleanup operations have been temporarily suspended, they will resume once the construction has been completed. Adjutant Yanacek will provide an update at our next meeting and will notify our members of scheduled cleanup dates once they have been established.

(k) Youth Baseball Sponsorship. Adjutant Yanacek reported that the Outer Banks Baseball League will be holding tryouts for the 13 to 15 year old league sometime in early June. Once the detachment's sponsored team has been formed and the playing schedule established, he will inform the membership so that we may attend and show support for our team.

(l) Department of North Carolina Quarterly Meeting. Sergeant-at-Arms Wartenbee reported that he and Adjutant Yanacek attended the Department of North Carolina's quarterly meeting in Greenville on 20 and 21 April. Both reported that the meeting was informative and that they enjoyed meeting and interacting with members of the Department of North Carolina staff and members from other detachments within the department.

(m) Armed Forces Day. Adjutant Yanacek reminded all hands that the detachment will be conducting a Marine Corps Rose distribution event on Armed Forces Day, 19 May 2018 at the Kitty Hawk Walmart store from 0900 to 1700. Paymaster Diaz reported that as approved at our April meeting he ordered and received three gross of roses to ensure that we would have a sufficient quantity to hand-out to the public as part of this fundraising effort. Of concern is that thus far, only four members have committed to assist at this event. All members are asked to review the schedule for this event at enclosure (2) and consider volunteering for a one-hour shift.

(n) Spring Belk Charity Sale. Adjutant Yanacek reported that the Spring Belk Charity Sale was completed on Saturday, 5 May 2018. The results of this cycle, although average, resulted in the detachment raising \$1,258 nonetheless. Of particular importance was that the level of detachment members participating in this fundraising event had increased over previous cycles with fifteen members (32.6-percent) participating. Adjutant Yanacek concluded that a final report on the total funds raised will be provided at our June meeting, once our share of the ticket sale proceeds for the day of the sale is distributed by Belk.

(o) Special Olympics. Junior Past-Commandant Draper reported that he, Adjutant Yanacek, and

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Sergeant-at-Arms Wartenbee attended and presented a grant of \$500 to the Dare County Special Olympics at the opening ceremony of their Spring Games on Saturday, 28 April 2018.

(p) Citizen Scholarship Program. Judge Advocate Laney reported that only one of our three local high schools submitted a nominee for our 2018 Citizen Scholarship program, and as such, only one scholarship would be awarded this year. Savannah Scarborough, a graduating senior at Cape Hatteras Secondary School will be presented with our Citizenship Scholarship at her school's awards ceremony at 1800 on 30 May 2018. Paymaster Diaz questioned as to why no nominations were received from Manteo and First Flight High Schools and recommended that we should possibly consider expanding eligibility to graduating seniors from local faith-based and home-schooled students. Some discussion on this recommendation was conducted with no objections raised to doing so. Judge Advocate Laney closed discussion on this topic by advising that as he will be out of town on 30 May so another staff member will need to make the scholarship presentation to Miss Scarborough on the day of the scheduled awards ceremony.

9. New Business

(a) Memorial Day Observances. Judge Advocate Laney reminded those present that there would be a number of local services to remember those who have given their lives in the service of our country on Memorial Day, 28 May 2018. A listing of locations and times for these services are as follows:

<u>Location</u>	<u>Time</u>
Southern Shores Cemetery	0900
Austin Cemetery	1000
Nags Head Town Hall	1100
Dare County Veterans Memorial	1100
Kill Devil Hills Veterans Park	1230

10. Acting-chaplain Diaz closed the meeting with a prayer.

11. The meeting concluded at 1958 with Sergeant-at-Arms Wartenbee retiring the national colors and declaring the meeting closed until 12 June 2018, when the detachment's membership will reconvene for the transaction of official business.

*Robert J. Yanacek*

Robert J. Yanacek  
Adjutant

DISTRIBUTION: A

## DETACHMENT MUSTER ROLL FOR MAY 2018

<b>Line</b>	<b>Name</b>	<b>Staff Billet</b>	<b>Remarks</b>
1.	Anderson, Stephen E.		
2.	Bowser, Oyoma R.	Junior Vice-Commandant	
3.	Boyce Sr., Ronald A.		
4.	Clark, Craig T.		
5.	Diaz, Jorge L.	Paymaster	Present
6.	Dozier, Clare		
7.	Dozier, John J.		
8.	Draper, Frank D.	Junior Past-Commandant	Present
9.	Faircloth, Steven E.		
10.	Fearing Jr., Zenas E.		
11.	Felder, Gary L.		
12.	Figura, John P.		
13.	Gibson, Ron G.		
14.	Gillis, Steven		
15.	Gregory, Timothy G.		Present
16.	Hannon, W. Scott		
17.	Hudson, Daniel R.	Commandant	Present
18.	Hunley, Thomas M.		
19.	Hurley, Thomas F.		
20.	Keating, Michael A.	Senior Vice-Commandant	
21.	Laney, Russell E.	Judge Advocate	Present
22.	Lawrenson, Richard	Chaplain	
23.	Lotspeich, Cory B.		
24.	Mason, Ronald L.		
25.	McGrath, Kevin J.		
26.	Messinger Sr., Robert L.		
27.	Monroe, James S.		
28.	O'Brien, William W.		
29.	Owens, James W.		
30.	Patrick, Joseph J.		
31.	Patrick, Susan S.		

**ENCLOSURE (1)**

## DETACHMENT MUSTER ROLL FOR MAY 2018

<b>Line</b>	<b>Name</b>	<b>Staff Billet</b>	<b>Remarks</b>
32.	Pedersen, Martha E.		
33.	Riley III, Edward W.		
34.	Romano, Frederick R.		
35.	Russano, Frank G.		
36.	Scarborough, Christopher L.		
37.	Spivey, Elvin L.		
38.	Straub, Charles G.		
39.	Strauss, John O.		
40.	Sulik, Richard		
41.	Sulik, Shirley J.		
42.	Thompson, Dennis R.	Quartermaster	Present
43.	Thompson, Stephen D.		
44.	Walker, Carlos E.		
45.	Wartenbee, Michael W.	Sergeant-at-Arms	Present
46.	Yanacek, Robert J.	Adjutant	Present
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**WALMART ARMED FORCES DAY ROSE DISTRIBUTION EVENT**  
**SATURDAY, 19 MAY 2018**

<b>Time</b>	<b>Volunteers</b>					
0900-1000	Robert Yanacek	Dennis Thompson				
1000-1100	Robert Yanacek	Dennis Thompson				
1100-1200	Robert Yanacek	Dennis Thompson	Jorge Diaz			
1200-1300	Robert Yanacek	Dennis Thompson				
1300-1400	Mike Wartenbee					
1400-1500	Mike Wartenbee					
1500-1600	Mike Wartenbee					
1600-1700	Mike Wartenbee					