



MARINE CORPS LEAGUE OUTER BANKS DETACHMENT 1264

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28 March 2016
1100

From: Adjutant
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR MARCH 2016

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures
(b) Outer Banks Detachment Bylaws

Encl: (1) 2016 Spring Belk Charity Sale Schedule

1. In accordance with the references, a detachment general membership meeting was conducted on 22 March 2016 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. Members and guests in attendance were:

Ray Bowser, Regular Member Candidate
Craig T. Clark, Sergeant-at-Arms
Larwence C. Czernik, Toys for Tots Liaison
Jorge L. Diaz, Paymaster
John J. Dozier, Regular Member
Timothy G. Gregory, Junior Past-Commandant
Michael A. Keating, Junior Vice-Commandant

Russell E. Laney, Judge Advocate
Richard Lawrenson, Chaplain
Robert L. Messinger, Regular Member
Carl Reiber, Guest Speaker
Dennis R. Thompson, Quartermaster
Robert J. Yanacek, Adjutant

3. The meeting commenced at 1900 with Sergeant-at-Arms Craig Clark securing the quarters, presenting the national color, leading those present in the Pledge of Allegiance, and declaring the meeting open for the transaction of official business.

4. Chaplain, Rick Lawrenson, opened the meeting with a brief prayer.

5. Guest Speaker. Carl Reiber, a member of our local Veteran's of Foreign Wars and American Legion posts spoke to the membership regarding a benefit dinner for Billy Brown. Billy is a Vietnam veteran, a long-time local veterans advocate, and a member of the Dare County Veteran's Advisory Board. He is currently struggling with inoperable brain cancer. Carl explained that our local VFW and American Legion posts are sponsoring a fundraiser for him—a barbecue dinner that will be held at the Manteo Assembly of God Youth House at 1200 on Saturday, 26 March 2016. The address of the Manteo Assembly of God Youth House is 812 Wingina Avenue. Tickets for this event are \$10 per person and are available following the meeting. All members were asked to consider purchasing a ticket to help a brother-in-arms even if they could not attend the dinner.

6. New Members. One new member, Ray Bowser, was present at the meeting and submitted his application for regular membership into our detachment with evidence of his honorable Marine Corps service. Following a review of these documents, Ray was administered the oath of membership and welcomed aboard by those present. Ray was referred to the detachment by our adjutant, Robert Yanacek. A second new member, Cory Lotspeich, was also scheduled to be administered the oath of membership, however he was in Virginia on business and unable to attend the meeting. Cory has been advised as to our next meeting date and plans to attend.

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8. Staff Reports

(a) Commandant. N/A

(b) Senior Vice-Commandant. N/A

(c) Junior Vice-Commandant. At the instruction of our commandant, Junior-Vice Commandant Keating opened a discussion concerning as to whether the detachment should participate in the 2016 Seafood Festival in Nags Head. Although no vote was taken on this discussion, the consensus was that this event would be worthwhile for the detachment to participate in as it is well-attended and would permit us to gain a great deal of public exposure.

(d) Judge Advocate. Russ Laney reported that he contacted the county's Department of Veteran's Services and asked them to add the contact information for our detachment to their website as a resource for local veterans. Russ' request was approved and the county's website now lists our detachment as a veteran's resource, along with a link to our website.

(e) Junior Past-Commandant. Tim Gregory reported that the Kelly's Annual Saint Patrick's Day Parade was held on Sunday, 13 March, and that it was a great success. Nine of our members participated. Those attending were: Ray Bowser; Craig Clark; John Dozier; Tim Gregory; Dan Hudson; Russell Laney; Cory Lotspeich; Dennis Thompson, and; Robert Yanacek.

(f) Adjutant. Robert Yanacek reported that he still needs a new mailing address, phone number and e-mail address to update the detachment's muster roll for member Walter Fillmore who has moved from Corolla to Hampton Roads. Junior Past-Commandant Gregory suggested that Doug Wendling be contacted as he most likely has the necessary information. Accordingly, Robert will contact Doug to see if he can obtain this information. In addition, Robert received correspondence from the Department of North Carolina adjutant, requesting financial assistance for a Marine who is returning to Vietnam with the Defense POW/MIA Accounting Agency (DPAA) to assist in locating and recovering the remains of a comrade. At the request of Commandant Draper, Robert read the request to the membership in its entirety. Following this, Robert added that he has personally e-mailed the Marine making this request to inquire as to what expenses he would incur that would not be covered by the government. Paymaster Diaz commented that an answer to this question was important, as the government normally pays per diem in addition to all travel expenses for such expeditions. No further action can be taken at this time until a response from the Marine requesting the assistance replies to Adjutant Yanacek's inquiry.

(g) Chaplain. Chaplain Lawrenson reported that he delivered our check of \$200 to the Marine in need that was identified last month. Efforts to assist this Marine are ongoing. He is currently living in temporary housing and in addition to our efforts he is also receiving assistance from the county's Department of Veteran's Affairs and the local VFW and American Legion posts.

(h) Paymaster. Jorge Diaz provided a detailed report of the income and expenditures since our last meeting as well as the detachment's current account balance. His report was examined and no discrepancies were noted.

(i) Quartermaster. Quartermaster Thompson reported that he, assisted by Adjutant Yanacek, completed an inventory of all detachment property this month. One item, a ten by ten-foot sun canopy was not physically inventoried; however Bob Messinger reported that he has this item in his custody and that it is in excellent condition. Quartermaster Thompson will be submitting his written report to the detachment staff sometime early next week.

(i) Sergeant-at-Arms. None

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(k) Toys for Tots Liaison. Toys for Tots Liaison Czernik reported that the 2016 Toys for Tots campaign is already underway! On 21 March Larry met with the Dare County Toys for Tots Coordinator to discuss ideas for the upcoming campaign. Also in attendance at this meeting were Judge Advocate Laney, Adjutant Yanacek, and Quartermaster Thompson. The meeting covered the drop-off participants for the last few years which would likely participate once again, and an agreement to push the toy distribution date to later in December. Larry added that he has established an e-mail account for use with the Toys for Tots Program which is: obxtoys4tots@gmail.com. The next Toys for Tots planning meeting is scheduled to be held at Roosters Country Kitchen in Kill Devil Hills on 18 April 2016 at 1200.

9. Old Business

(a) Awards Presentation. On behalf of the membership, Junior Past-Commandant Gregory presented a handsome plaque as a token of appreciation to Bob Messinger for his faithful and diligent service as our detachment's paymaster from 2006 through 2015.

(b) Recruiting and Retention. Paymaster Diaz reported that we currently have 36 members on the rolls. Although he did not have the number of members who are currently delinquent on their dues, it is believed that only two members fall into this category. Adjutant Yanacek reported that during the past month he received two prospective member referrals: one from Paymaster Diaz by the name of Terry Maurer, and; one from Sergeant-at-Arms Clark by the name of Ron Boyce. Robert has already added Terry to our e-mail distribution list and will be contacting both him and Ron about joining our ranks prior to our next meeting.

(c) Pending Detachment Grants. A grant request from the Walmart Foundation for the first quarter of 2016 was submitted in late-February by Adjutant Yanacek. This grant has been approved and the detachment should be receiving a check in the amount of \$250 within the next few weeks.

(d) Sickbay. None

(e) Website and Marketing. Adjutant, Robert Yanacek reported that our new website domain has now been fully indexed by Google and Bing/Yahoo search engines. In addition, he has taken action to establish a free business account listing with Bing that will include a map to our meeting location, our contact information, and a link to our website. This account is currently awaiting verification. Lastly, Robert has added a Google Plus and a public Facebook page to use as a vehicle to expand the detachment's marketing presence on the Outer Banks.

(f) Social Activity. Adjutant, Robert Yanacek reported that on 1 March, he and four members and guests attended the free breakfast social offered to veterans at the Jolly Roger restaurant in Kill Devil Hills. Robert added that everyone in attendance enjoyed both the food and company. Next month's breakfast social will be on 5 April 2016 at 0900. All hands are invited and encouraged to attend.

(g) Recruiting Collateral Material. Adjutant Yanacek reported that our recruiting brochure has been completed and is ready for print. Robert never received the quote he requested to print this brochure printing from Coastal Impressions, so he will most likely purchase paper and utilize Chaplain Lawrenson's business printer provided the detachment authorizes reimbursement to Chaplain Lawrenson for the printer ink that is used. In the mean time, Adjutant Yanacek had 25 copies printed by Staples at his own expense as a stop-gap measure for use on detachment events over the next few weeks.

(b) Membership Directory. Adjutant Yanacek reported that the 2016 membership directory is nearly complete. Per the discussion at last month's meeting, this year's edition will not provide the member's year of birth or Marine Corps League member number due to concerns over privacy issues. The only remaining part to be completed will be a message from our commandant which will encourage us to actively seek out new members and support our detachment through increased participation at service

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events and social activities. This part will be drafted by Commandant Draper following his return from vacation at the end of the month. Once completed, the directory will be printed, preferably as indicated in paragraph 9(g), above at minimal cost. The estimated expense to mail the directory is \$25.20.

(e) Spring Belk Charity Sale. Per the instructions at last month's meeting, Adjutant Yanacek contacted Belk to establish details for the upcoming Spring Belk Charity Sale. This contact proved to be vital as Belk was unable to locate any information to contact us or any of the other charities that have participated in the past. Adjutant Yanacek provided Belk with his business card and asked them to contact him as soon as they established a date for their planning meeting. The following week Robert received notification and shortly thereafter and attended the planning meeting with Paymaster Diaz on 8 March 2016. As a result of that meeting, the 2016 Spring Belk Charity Sale schedule has been established and is attached at the enclosure. All members are asked to volunteer for at least one two-hour shift in support of this most important fundraising event. In closing, Adjutant Yanacek reported that our first day has already passed and that he and Quartermaster Thompson attended and collected \$59.25 in donations.

10. New Business

(a) Marine in Need. Although not a Marine, Judge Advocate Laney motioned to offer assistance to fellow-veteran Billy Brown in the form of a \$200 donation. The motion was seconded, voted on and passed without dissent. Paymaster Diaz was then instructed by Junior Vice-Commandant Keating to prepare the approved draft and provide it to our guest speaker, Carl Reiber, so that he could deliver it to Billy without delay. Following the conclusion of the meeting this action was carried-out.

(b) Establishment of Program Chairmen. Bob Messinger submitted a written motion to formally establish a chairman for each detachment program as a means of delineating responsibilities for these programs. The motion included a listing of current detachment programs, along with the recommended chairmen. This motion was tabled by Junior Vice-Commandant Keating until it could be further studied by the entire detachment staff, including Commandant Draper who is currently on vacation.

(c) Meeting Snacks and Refreshments. The coffee served at the meeting was provided courtesy of Kangaroo Express Store 3853 in Kill Devil Hills. The cheese and cracker snack tray was provided by Adjutant Yanacek.

11. Chaplain, Rick Lawrenson, closed the meeting with a prayer.

12. The meeting concluded at 2008 with Sergeant-at-Arms Craig Clark retiring the national color and declaring the meeting closed until 12 April 2016, when we will reconvene for the transaction of official business.

Robert J. Yanacek

Robert J. Yanacek
Adjutant

2016 SPRING BELK CHARITY SALE SCHEDULE

Day	Date	Time	Volunteer				
			1	2	3	4	5
Sunday	20 March 2016	1200-1400	Robert Yanacek	Dennis Thompson			
Saturday	2 April 2016	1400-1600	Frank Draper	Russ Laney	*Dennis Thompson	Mike Keating	
Sunday	3 April 2016	1200-1400	Robert Yanacek	Dennis Thompson	Frank Draper	Jorge Diaz	Russ Laney
Saturday	9 April 2016	1200-1400	Frank Draper	Russ Laney	*Dennis Thompson	Mike Keating	Tim Gregory
Sunday	10 April 2016	1200-1400	Robert Yanacek	Dennis Thompson	Frank Draper	Russ Laney	Jorge Diaz
Sunday	17 April 2016	1200-1400	Robert Yanacek	Dennis Thompson	Frank Draper	Russ Laney	Craig Clark
Saturday	23 April 2016	1400-1600	Frank Draper	Russ Laney	*Dennis Thompson	Tim Gregory	
Sunday	24 April 2016	1400-1600	Robert Yanacek	Dennis Thompson	Frank Draper	Russ Laney	
Saturday	30 April 2016	0600-0800	Robert Yanacek	Dennis Thompson	Russ Laney	Craig Clark	
		0800-1000	Robert Yanacek	Dennis Thompson	Mike Keating		

* Will participate provided another member can pick him up.