



## MARINE CORPS LEAGUE OUTER BANKS DETACHMENT 1264

The Kern Pitts Center  
5375 North Virginia Dare Trail  
Southern Shores, North Carolina 27949

17 January 2015  
1100

From: Adjutant  
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR JANUARY 2015

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures

1. In accordance with the reference, a detachment general membership meeting was conducted on 13 January 2015 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. Members and guests in attendance were:

Jorge L. Diaz, Regular Member	Russell E. Laney, Regular Member
Timothy G. Gregory, Commandant	Richard Lawrenson, Chaplain
Dan Hudson, Judge Advocate	Robert L. Messinger, Paymaster
Michael A. Keating, Public Affairs Officer	Robert J. Yanacek, Adjutant

3. The meeting commenced at 1900 with Commandant Gregory securing the quarters, leading those present in the Pledge of Allegiance, and declaring the meeting open for the transaction of official business.

4. Detachment chaplain, Rick Lawrenson, opened the meeting with a brief prayer.

5. Guest Speaker. None

6. New Members. None

7. Staff Reports

(a) Commandant. None

(b) Senior Vice-Commandant. Not Applicable

(c) Junior Vice-Commandant. Not Applicable

(d) Adjutant. Robert Yanacek reported that as instructed, he prepared and mailed a letter accompanying the \$200 donation that was issued to the Marine-in-need at the detachment meeting last month. The letter and donation was received by our fellow Leatherneck as evidenced by the letter of thanks which Robert received and made available to those present at our meeting for review. Robert also reported preparing a number of required administrative forms including automated versions of the Installation of Officer Report, the Notice of Death Form, and the Membership Dues Transmittal and Change Form. Additionally he developed a business card template and a Public Service Announcement template for detachment use. All of these forms, reports, and templates are available for download on our website on the "Resources" page. Robert also reviewed our current Application for Membership and following a discussion with the Department Paymaster, added a section to ask future membership applicants about convictions of felony offenses. Apparently this criterion was added in 2009 and was never integrated into our membership application. For the record, Robert noted that any applicant

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR JANUARY 2015

admitting to the conviction of a felony offense cannot be granted membership by the detachment, but that the application must be forwarded to the National Headquarters via the chain-of-command for review and final determination. Robert concluded his report by noting that he provided the donuts for this meeting for members to enjoy, and that the coffee was provided by prospective detachment member Mike Mathison who is the manager of the Kangaroo store located at West Third Street in Kill Devil Hills.

(e) Paymaster. Bob Messinger provided a detailed report of the income and expenditures since our last meeting as well as the detachment's current account balance. He also acknowledged receiving and depositing both checks provided by the Walmart Foundation. No discrepancies were noted by any members. Bob also reported receiving correspondence from each organization we provided donations to at our December meeting to thank us for our continued support. This correspondence was then made available to those present at our meeting for review. Lastly, Bob reported that the 2015 Detachment Membership Directory is nearly ready for distribution and will be mailed sometime later this month. He presented a copy to our adjutant for administrative review, prior to printing and distribution.

(f) Chaplain. Rick Lawrenson reported on the status of a local homeless Marine veteran that was the subject of an e-mail sent by concerned member, Steve Gillis. Rick acknowledged that there was indeed a homeless Marine veteran living in our area. However, no action by our detachment is necessary at this time as this Marine has already been brought to the attention of local officials who are, in turn, actively working to find him permanent housing and offering him any assistance he requires.

(g) Sergeant-at-Arms. Not applicable

(h) Public Affairs Officer. Mike Keating reported that he contacted the East Carolina and Max Media radio groups and provided them with a 15-second Public Service Announcement (PSA). As a result of this contact, these radio groups will be airing our PSA on twelve local radio stations during the upcoming months. Mike also reported that he is working to obtain publicity in our two local newspapers, and that he would like to obtain a copy of our recruiting poster. Adjutant, Robert Yanacek indicated that he would e-mail a PDF file of the poster following the meeting.

## 8. Old Business

(a) Detachment Colors. Robert Yanacek reported that he contacted Jack Figura and successfully retrieved the detachment's Colors and has possession of them. To alleviate the issue of ensuring the Colors are always at our meetings, Robert recommended that we contact our facility supervisor to see if we could arrange for them to be stored in the building in a safe location. Paymaster, Bob Messinger will provide the point of contact for our facility to Robert, who will in turn initiate contact to see if this is a viable option.

(b) Recruiting. Robert Yanacek reported that he mailed five invitations for the January meeting and received two favorable responses. Unfortunately, neither of these two candidates was able to attend this month's meeting due to work-related commitments. Robert also reported that he has worked on contacting a number of inactive members. He successfully contacted Dean Tyler and spoke with him about becoming an active member once again. Robert indicated that Dean is doing well, remains active in veterans-related issues, and that he may come to a meeting at some point in the future. Robert also attempted to contact Gene Martin; unfortunately, Gene was out of town at the time. A follow-up visit to contact Gene will be conducted during the latter part of January. Lastly, an attempt to contact Jesse Ambrose was also made with negative results. Robert asked the membership if anyone had any contact information for Jesse. Rick Lawrenson indicated that he did, and would contact Jesse and pass the information along. Immediately following the meeting, Rick successfully contacted Jesse and learned that his home in Manns Harbor was destroyed during Hurricane Irene a few years ago, and that in the effort to recover from the loss, he allowed his membership to lapse. Rick added that Jesse remains interested in our detachment and that he intends to become an active member once again.

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR JANUARY 2015

(c) Update of Corporate Records. Robert reported that the NA-02 form submitted to the North Carolina Corporation Commission to update our corporate records was returned to him with a memorandum indicating that an incorrect form was submitted. Robert prepared a BE-06 form that was included with the notification, obtained the required signatures of Senior Vice-Commandant Draper and Commandant Gregory, and will be mailing the form to the North Carolina Corporation Commission immediately following the meeting.

#### 9. New Business

(a) Uniform Items. Jorge Diaz inquired as to how to go about obtaining Marine Corps League uniform items. Commandant Gregory replied that most uniform items were available at the Marine Corps League's Ship's Store, a link to which is available on our website. Robert Yanacek added that he would e-mail a direct link to our two newest members to assist them in purchasing any items they desire to order. Bob Messenger added that short-sleeve detachment polo shirts and custom embroidering for the cover was available through the wife of member Dick Sulik. Bob then inquired if it would be possible for Mrs. Sulik to produce long-sleeve detachment shirts for wear during the winter months. Robert Yanacek indicated that he would contact Mrs. Sulik to determine the current availability of detachment short-sleeve shirts and to see if she would be willing to make a long-sleeve version available to our membership for purchase.

(b) Upcoming Detachment Events. Commandant Gregory indicated that there are two upcoming detachment events during the next few months: the Kelly's Saint Patrick's Day Parade and; the Belk Charity Sale. He added that he will initiate contact with the coordinator of the parade to determine the exact date, time and location, and to prepare and submit our application to participate. Paymaster, Bob Messenger is to be our point of contact for the Belk Charity Sale—the detachment's primary means to generate revenue. Bob will provide the necessary details to the membership once he receives notification of event from the manager of our local Belk store.

(c) Guest for Next Month's Meeting. Robert Yanacek indicated that he would like to invite Turner Thompson, general manager of our local Wal-Mart store to our next meeting. The intent of this guest visit is to generate favorable publicity towards the detachment and to Wal-Mart for providing the detachment with a sizable donation by having Mr. Thompson present a large "presentation check" to Commandant Gregory, and to document this with a photograph and an article that can be submitted to the local print media by our public affairs officer. In addition, Mr. Thompson could also brief the membership on Wal-Mart's ongoing commitment to hiring veterans; to make us aware of the possibility of future donations, and; the ways each member can save money when shopping at Wal-Mart. Although this issue was not put up for a vote, the consensus was that this would be a good idea. Accordingly, Robert Yanacek will prepare an appropriate letter to Mr. Thompson, requesting his attendance as a guest speaker at our February meeting. Commandant Gregory concluded the discussion by reminding all members that guest speakers are certainly welcome, although advance coordination with the staff should be provided.

(d) Visit to the Museum of the Marine Corps. Jorge Diaz inquired as to whether it would be feasible to plan a detachment visit to the Museum of the Marine Corps in Quantico, Virginia. A brief discussion ensued and it was determined that it is a definite possibility provided enough members were interested. Commandant Gregory suggested that we could perhaps plan a date to go, and rent a large van to transport members as a group. Although there was positive comments about doing so, no definitive commitment to plan and conduct a visit was to the Museum of the Marine Corps was made at this time. This discussion item will need to be re-addressed at future meetings.

(e) Billet Vacancies. The billet of Sergeant-at-Arms remains vacant at this time. In addition, Commandant Gregory also received a notice of resignation of our Junior Vice-Commandant, Leroy Spivey.

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR JANUARY 2015

Leroy indicated that his current obligations will not permit him to be an active member however he intends to continue to pay his dues to remain on the rolls of our detachment. Any member interested in either billet should contact our commandant for additional information.

10. Chaplain, Rick Lawrenson, closed the meeting with a prayer.

11. The meeting concluded at 2010 with Commandant Gregory declaring the meeting closed until the next meeting on 10 February 2015.

*Robert J. Yanacek*

Robert J. Yanacek  
Adjutant