



## MARINE CORPS LEAGUE OUTER BANKS DETACHMENT 1264

The Kern Pitts Center  
5375 North Virginia Dare Trail  
Southern Shores, North Carolina 27949

10 December 2014  
1100

From: Adjutant  
To: Distribution List

Subj: MINUTES OF GENERAL MEMBERSHIP MEETING FOR DECEMBER 2014

Ref: (a) Marine Corps League National Bylaws and Administrative Procedures

Encl: (1) Welcome Aboard Letter  
(2) Application for Membership  
(3) Application for Associate Membership  
(4) Eagle Scout Good Citizenship Award Application  
(5) Recruiting Poster  
(6) North Carolina Form NA-02, Amendment of Statement of Appointment of Agent

1. In accordance with the reference, a detachment general membership meeting was conducted on 9 December 2014 at the Kern Pitts Center, 5375 North Virginia Dare Trail, Southern Shores, North Carolina.

2. Members and guests in attendance were:

Craig T. Clark, Regular Member  
Jorge L. Diaz, Regular Member  
Frank Draper, Senior Vice-Commandant  
Timothy G. Gregory, Commandant  
Dan Hudson, Judge Advocate  
Thomas F. Hurley, Regular Member

Michael A. Keating, Regular Member  
Russell E. Laney, Regular Member  
Edward Riley, Junior Past-Commandant  
Dennis Thompson, Regular Member  
Robert J. Yanacek, Adjutant

3. The meeting commenced at 1902 with Commandant Gregory securing the quarters, leading those present in the Pledge of Allegiance, and declaring the meeting open for the transaction of official business. Commandant Gregory then noted that one-third of our detachment's members were present at the meeting and thanked all for their active participation.

4. Due to the excused absence of our chaplain, Rick Lawrenson, Commandant Gregory opened the meeting with a prayer.

5. Guest Speaker. None

6. New Members. Commandant Gregory administered the Marine Corps League Oath of Membership to our two newest members, Jorge L. Diaz and Russell E. Laney.

7. Staff Reports

(a) Commandant. None

(b) Senior Vice-Commandant. None

(c) Junior Vice-Commandant. Not Applicable

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(d) Adjutant. Robert Yanacek reported that he prepared a "Welcome Aboard" letter for new members of the detachment and mailed them to our two newest members. The objectives of this letter is to advise applicants: That their application has been received, processed, and approved; to welcome them to our detachment; to invite them to the next meeting to take the membership oath; to offer them assistance in getting to the next meeting, if needed; to invite them to bring others who may be interested in joining our detachment; to invite them to visit our website for more information, and; to provide direct contact information, should they have questions or need additional information. A sample is provided at Enclosure (1). Robert also reported that the \$250 grant he reported at the November meeting is currently pending review and distribution by the Walmart Foundation following Commandant Gregory's certification of the application. In addition to that grant, Robert also submitted for a second \$250 grant from the Walmart Foundation for 35 hours of volunteer work he performed during the fourth quarter. This second grant has been also been certified by Commandant Gregory and is pending review and distribution by the Walmart Foundation.

(e) Paymaster. Due to the excused absence of Bob Messinger, Commandant Gregory provided cursory report of income and expenditures since our last meeting as well as the detachment's current account balance. No discrepancies were noted by any members. Commandant Gregory also reported that the audit of the detachment's financial records that was planned at the end of November has not yet been conducted as he was unable to coordinate the review prior to our paymaster departing the area on vacation for the holidays. The required audit will be completed upon the return of our paymaster to the area and submitted prior to its due-date.

(f) Chaplain. Although Rick Lawrenson was not present, he reported via e-mail that he provided the mailing address of the Outer Banks Public Safety Auxiliary to our paymaster to facilitate the donation that was approved for that organization at the November meeting.

(g) Sergeant-at-Arms. Not applicable

(h) Web-Sergeant. Robert Yanacek reported that was able to reacquire access to update the detachment's records on the national website with the assistance of Commandant Gregory. As a result, he successfully updated the detachment's page on the national website to reflect the current names, addresses, phone numbers, and email addresses for all members of the detachment's staff billets. In addition, Robert reported that he has updated the Regular and Associate Member applications, as well as the application for the Eagle Scout Good Citizenship Award. These forms are available on our website in PDF format and may be downloaded, completed, saved and printed by users. Samples are provided at Enclosures (2) through (4).

## 8. Old Business

### (a) Recruiting

(1) Recruiting new members continues to be a priority for all current detachment members. During the last meeting it was reported that five detachment recruiting posters had been placed in various locations throughout the community. During the past month, one recruiting poster was posted at Little Caesar's Pizza in Kill Devil Hills. In addition, one recruiting poster was provided to Kelly's Restaurant in Nags Head, however it has not yet been determined whether the poster has yet been posted so a follow-up is necessary. In appreciation of the support shown by local business owners by allowing us to place a recruiting poster, we have added these businesses to the list of our detachment's "friends" on our website. The listing includes the business name, location, phone number, and a link to the appropriate business' website.

(2) The new recruiting poster that was reported at last month's meeting was modified slightly to reflect the paymaster's cellular phone number. This poster is available for download on the detachment

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website and is provided at Enclosure (5) for informational purposes. In addition, ten copies were printed, and then laminated for durability so they can be distributed for placement in strategic area locations. The cost of each poster was \$2.48; \$0.59 for printing and \$1.89 for lamination.

(b) Update of Corporate Records. It was brought to the attention of the membership by the adjutant at the last meeting that the registered agent and principal office address listed with the State of North Carolina Corporation Commission required amendment since the currently listed registered agent is no longer a member of our detachment. The adjutant prepared the necessary North Carolina Form NA-02 designating Senior Vice-Commandant Draper as our registered agent and listing his address as our principal office address. A copy is provided at Enclosure (6). The completed form was signed by Senior Vice-Commandant Draper and certified by Commandant Gregory at meeting and was mailed the following day to the North Carolina Corporation Commission with the required \$5 filing fee.

#### 9. New Business

(a) Marine in Need. Senior Vice-Commandant Draper brought a Marine in need to the attention of the membership. This Marine, a Desert Storm veteran who resides in Kill Devil Hills, recently suffered a stroke and has been unable to work. As a result, he and his family are in need of financial assistance. In light of this information, Senior Vice-Commandant Draper made a motion for the detachment to send this Marine veteran a donation in the amount of \$200. The motion was seconded, and a vote of the membership was conducted. The motion passed unanimously. Accordingly, Senior Vice-Commandant Draper will prepare a draft and gather the information necessary to forward this donation to this Marine. He will then coordinate with our adjutant to prepare an appropriate letter to accompany the draft prior to it being mailed.

(b) Election of Detachment Officers. Commandant Gregory indicated that elections for the billets of Commandant, Senior Vice-Commandant, Junior Vice-Commandant, and Judge Advocate will be held next January meeting. However, since our detachment's elected officers serve a two-year term, the slate of those on the ballot will be those currently serving in these billets, to wit:

Commandant	Timothy G. Gregory
Senior Vice-Commandant	Frank Draper
Junior Vice-Commandant	Elvin L. Spivey, Jr.
Judge Advocate	Dan Hudson

The membership was also reminded that, in accordance with the reference, those currently serving in any appointed billet will continue to serve, at the pleasure of the detachment commandant, in their current assignments.

(c) Sergeant-at-Arms Billet Vacancy. Our current Sergeant-at-Arms has been ill for many months and has been unable to perform the duties related to this billet. Accordingly, a replacement is needed as well as the retrieval of the detachment's Colors and associated items. The adjutant volunteered to contact our current Sergeant-at-Arms and facilitate retrieval of these items. Following the election of officers at next month's meeting, a new Sergeant-at-Arms will be appointed by the commandant in accordance with the reference. Any member interested in being assigned to this billet should contact our commandant for additional information and consideration.

(d) Use of Radio Media. Mike Keating inquired as to the detachment's use of local radio stations to broadcast Public Service Announcements (PSAs). Mike pointed out that radio stations are required by the Federal Communications Commission to broadcast a prescribed number of PSAs each month, and that this serves an excellent opportunity to make the general public and prospective members aware of our detachment and its activities. After a brief discussion, it was concluded that the detachment has no current efforts directed towards the dissemination of information through either radio or print media—

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primarily due to the absence of any member being tasked with this function. In light of that, Mike was asked if he would be interested in assuming the duties related to this important function. Mike agreed and was duly appointed by Commandant Gregory as the detachment's Public Affairs Liaison.

10. Due to the excused absence of our chaplain, Rick Lawrenson, Commandant Gregory closed the meeting with a prayer.

11. The meeting concluded at 1950 with Commandant Gregory declaring the meeting closed until the next meeting on 13 January 2015.

*Robert J. Yanacek*

Robert J. Yanacek  
Adjutant



## MARINE CORPS LEAGUE OUTER BANKS DETACHMENT 1264

The Kern Pitts Center  
5375 North Virginia Dare Trail  
Southern Shores, North Carolina 27949

«Today\_Date»

«First\_Name» «MI» «Last\_Name»

«Address»

«City», «State» «Zip»

Dear «First\_Name»:

Your application for membership to the Marine Corps League Outer Banks Detachment 1264 has been received, reviewed, approved and forwarded to the Marine Corps League national headquarters for final processing. Accordingly, on behalf of our detachment commandant and membership, it is my pleasure to welcome you to the Marine Corps League Outer Banks Detachment!

As you probably know, the Marine Corps League Outer Banks Detachment is dedicated to the founding principles of perpetuating the traditions and spirit of those who have proudly worn the eagle, globe and anchor of our Corps. Equally as important is our diligence in "taking care of our own," and in doing our part to make our local community a better place to live through participation in various programs such as Toys for Tots®. As Marines, we demonstrate by example, the standard that we are indeed the finest that our nation has to offer.

Your next step will be taking the Oath of Membership which will be administered at our next business meeting at 1900 on Tuesday, «Meeting\_Date». Our meeting location is the Kern Pitts Center, located at 5375 North Virginia Dare Trail in Southern Shores. For your convenience, I have included a map displaying the precise location. Should you be unable to attend this meeting, or in the event that you would like a ride to the meeting, please let me know so that I can make appropriate arrangements. In addition, please feel free to invite to this next business meeting, any other persons you may know who may be interested in learning about or joining the ranks of our detachment.

Lastly, if you have not already done so, I invite you to learn more about our detachment by visiting our website at: <http://www.obxmarines.com>

I truly look forward to personally meeting you in the near future. If I can assist you in any way, please don't hesitate to contact me either by e-mail at «Adjutant\_Email», or by calling my cell phone at «Adjutant\_Phone».

Semper Fidelis,

*Robert J. Yanacek*

Robert J. Yanacek Adjutant

ENCLOSURE (1)



**MARINE CORPS LEAGUE  
OUTER BANKS DETACHMENT 1264  
APPLICATION FOR MEMBERSHIP**

**(Please type or print all entries clearly)**

Type of Application: New  Dual  Transfer  Renewal

Member #: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Date of Enlistment/Commissioning: \_\_\_\_\_

Date of Discharge/Separation/Retirement: \_\_\_\_\_

Service #: \_\_\_\_\_

**I hereby apply for Membership in the Marine Corps League and have attached my check [\$35] for first year dues.** All memberships include one-year subscription to MARINE CORPS LEAGUE MAGAZINE.

I hereby certify that I am currently serving or have served honorably in the U.S. Marine Corps, on active duty, for not less than ninety (90) days or have served or are currently serving in the U.S. Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points or that I have served or am currently serving as a U.S. Navy Corpsman who has trained with Marine FMF Units in excess of ninety (90) days and earned the Marine Corps Device or Warfare Device worn on the service ribbon authorized for FMF Corpsmen. If discharged, I am in receipt of an honorable discharge. **If discharged, I hereby provide proof of honorable discharge/service with this application with my latest DD 214 or Certificate of Discharge.**

\_\_\_\_\_  
Applicant's Signature

Mail application and documents to:

**Marine Corps League Outer Banks Detachment  
Robert Messinger, Paymaster  
518 Harbour View Drive  
Kill Devil Hills, NC 27948-8633**

ENCLOSURE (2)



**MARINE CORPS LEAGUE  
OUTER BANKS DETACHMENT 1264  
APPLICATION FOR ASSOCIATE MEMBERSHIP**

**(Please type or print all entries clearly)**

Type of Application: New  Renewal

Member #: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Title: \_\_\_\_\_

**I hereby apply for Membership in the Marine Corps League and have attached my check [\$35] for first year dues.** All memberships include one-year subscription to MARINE CORPS LEAGUE MAGAZINE.

I hereby certify that as an Associate Member of the Marine Corps League, I espouse the principles and purposes for which the Marine Corps League was founded. I understand that as an Associate Member of the Marine Corps League, I will not be permitted to hold elective office or to vote on matters relating to Marine Corps League policy, membership applications or the election of officers. All other benefits and privileges inure to Associate Members.

\_\_\_\_\_  
Applicant's Signature

Mail application and documents to:

**Marine Corps League Outer Banks Detachment  
Robert Messinger, Paymaster  
518 Harbour View Drive  
Kill Devil Hills, NC 27948-8633**

ENCLOSURE (3)



**MARINE CORPS LEAGUE  
OUTER BANKS DETACHMENT 1264  
EAGLE SCOUT GOOD CITIZENSHIP AWARD APPLICATION**

**(Please type or print all entries clearly)**

**SCOUT'S INFORMATION**

Troop Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**REQUESTER'S INFORMATION**

Name: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Evening Phone Number: \_\_\_\_\_

**EAGLE SCOUT COURT OF HONOR INFORMATION**

Court of Honor Date: \_\_\_\_\_ Time: \_\_\_\_\_

Building: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Directions to location:

The Eagle Scout Good Citizenship Award is an attractive 8 ½ x 11 certificate that is presented to the Eagle Scout by representatives of the Outer Banks Detachment #1264 of the Marine Corps League.

Completed application may be submitted electronically, or mailed to:

Robert J. Yanacek, Adjutant  
1718 Creek Street  
Kill Devil Hills, NC 27948-9481

ENCLOSURE (4)

# MARINES, FMF CORPSMEN AND THOSE WITH AN INTEREST IN THE CORPS

JOIN THE



★ Chartered in 1937 by Congressional Act ★

**MAINTAIN CONTACT WITH YOUR BUDDIES  
MAKE YOUR COMMUNITY A BETTER PLACE  
KEEP THE SPIRIT OF THE CORPS ALIVE**

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- Young Marines
- Youth Physical Fitness
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- Scholarships
- Your Voice in Legislative Matters
- Toys for Tots

*A Marine may leave the Corps...  
...but the Corps will NEVER  
leave the Marine!*

**ONCE A MARINE,  
ALWAYS A MARINE**

**FOR MORE INFORMATION CONTACT:**

**BOB MESSINGER (252) 202-0935  
messinger.b@obxmarines.com**

***Learn More at Our Website: [OBXMarines.com](http://OBXMarines.com)***

**STATE OF NORTH CAROLINA  
DEPARTMENT OF THE SECRETARY OF STATE**

**AMENDMENT OF STATEMENT OF APPOINTMENT OF AGENT**

Pursuant to §59B-11 of the General Statutes of North Carolina, the undersigned entity submits the following for the purpose of amending its statement of appointment of agent.

**INFORMATION CURRENTLY ON FILE**

The name of the entity is: Marine Corps League Outer Banks Detachment

The street address and county of the entity's office currently on file is:

Number and Street: 581 Hunt Club Drive

City, State, Zip Code: Corolla, NC 27927-2204 County: Currituck

The mailing address *if different from the street address* of the office currently on file is:

The name of the current agent is: Doug Wendling

**NEW INFORMATION**

1. The street address and county of the new office of the entity is:  
(Complete this item only if the address of the registered office is being changed)

Number and Street: 192 Bright Lantern Lane

City, State, Zip Code: Southern Shores, NC 27949 County: Dare

2. The mailing address *if different from the street address* of the new office is:  
(Complete this item only if the address of the office is being changed)

3. The name of the new agent and the new agent's consent to appointment appears below:  
(complete this item only if the name of the agent is being changed)

<u>Frank Draper</u>	<u>Senior Vice-Commandant</u>
<i>Type or Print Name of New Agent</i>	<i>* Signature &amp; Title</i>

4. This statement will be effective upon filing, unless a date and/or time is specified: \_\_\_\_\_

This is the 9th day of December, 2014. Marine Corps League Outer Banks Detachment  
*Entity Name*

Timothy Gregory, Commandant  
*Signature*  
*Type or Print Name and Title*

Notes: **Filing fee is \$5.00. This document must be filed with the Secretary of State.**

**\* Instead of signing here, the new agent may sign a separate written consent to the appointment, which must be attached to this statement.**